

60th Annual MAYSVILLE AUTUMN LEAF FESTIVAL October 2nd-5th, 2026

Office Use Only	
☐	Fees Paid \$ _____
☐	App Received
☐	Payment Received
Booth Number _____	

Name of Business: _____ Contact Person: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

VENDOR BOOTHS:

❖ To self-select/guarantee booth location, you must submit your application and pay by June 1, 2026.

	TYPES	By May 1st, 2026	By August 15, 2026	After August 15, 2026
☐	Craft/Snack Booth - 12x12 space (Food not prepared onsite)	\$100.00	\$125.00	\$150.00
☐	Food Booth - TWO 12x12 spaces (Church or Civic Group)	\$150.00	\$175.00	\$225.00
☐	Food Booth - TWO 12x12 spaces (Private)	\$195.00	\$225.00	\$250.00
☐	Children's Area - ONE Activity (Additional \$50 per Activity)	\$175.00	\$195.00	\$205.00
☐	Non-Profit/Business - 12x12 space (Informational -Not selling products)	\$50.00	\$50.00	\$50.00

ELECTRICITY is limited in availability.

_____ Number of 110 (20 amp) plug-ins - \$10 each. All paid lines will be tagged at the event. Untagged lines will be assessed a fee of \$20 each or be unplugged if lines are not available for prepaid lines.

Attach or send a photo(s) of your booth layout showing the front and products sold.

Description of Booth:

List products that will be sold, the activity provided, or what information will be available.

Payment is required at the time of application. Checks can be made payable to Maysville DDA. PayPal/Venmo available upon request (2.25% fee will be added).
Applications will be reviewed as they are received. Your space is not fully confirmed until your application is approved and payment is received.
A copy of your application and acceptance confirmation will be emailed back to you.
No applications will be accepted after September 24, 2026.

Vendor Booth Fee:

Electricity Fee: _____ x \$10.00

Total:

Total Fees Paid:

VENDOR AGREEMENT: I will take full responsibility for the safety, work, and well-being of my employees and myself. I will indemnify the Maysville DDA and the City of Maysville and will hold the City, its staff, volunteers, event sponsors, and owners of private property utilized by the festival harmless for any personal liability claims and loss or damage of goods that may arise from participation in the Maysville Autumn Leaf Festival 2026. I understand my booth, display, and listed items must be consistent with what was submitted for acceptance. If deemed inconsistent, I will be asked to leave the event and forfeit any fees paid.

Signature: _____ **Date:** _____

VENDOR APPLICATION RULES, REGULATIONS, AND ADDITIONAL INFORMATION

HOURS OF OPERATION: Vendors must be open and operating the following hours: **Friday: 3:00 pm - 9:00 pm; Saturday: 9:00 am - 10:00 pm; Sunday: 11:00 pm - 4:00 pm.** It is REQUIRED that all vendors operate their booths for the entire event and understand that teardown on Sunday before 5:00 pm is not allowed for any reason, regardless of whether you run out of product. Should hours need to be adjusted, vendors will be notified before the start of the festival.

REQUIREMENTS FOR BOOTHS: This is an outdoor park setting; not every space will be completely level or have shade, so please be flexible in adjusting your display to the assigned area. All vendors are responsible for providing their own covered tent, tables, and chairs. Tents must be staked or weighted down and be able to handle all weather conditions. All booths should be kept clean and visually appealing. You must have a printed sign (not handwritten) that identifies the name of your booth.

If electricity is purchased, you must provide your own 12-gauge extra heavy-duty U-grounded extension cord (50 feet preferred). Electrical cords not meeting this requirement will be disconnected. All paid lines will be tagged at the event. Untagged lines will be assessed a fee or be unplugged.

BOOTH ASSIGNMENTS: You will receive your booth space location from festival management when you check in for set-up on Thursday afternoon or Friday morning. You may select your preferred booth location if the application and payment are received by June 1, 2025. (If multiple vendors desire the same space, the first accepted and paid application will get the space.) The assignment of spaces is at the discretion of the festival management. All placement decisions are final - no negotiations.

APPROVED ITEMS FOR SALE: Your application must include a full list of items you want to sell/display/hand out. (All items are subject to approval by the Festival Committee. No unapproved items are allowed.) *Water and soft drinks will be sold by the Maysville DDA ONLY.*

VENDOR CHECK-IN & SET-UP: Check-in/Set-up will begin on Thursday, October 1st, from 3:00-8:00 pm or Friday, October 2nd, beginning at 8:00 am. Booths must be up and operational by 3:00 pm on Friday. NO vehicle access is permitted into the festival area after 1:00 pm on Friday, so please plan accordingly. Do not block sidewalks or walkways during festival hours.

VENDOR TEAR DOWN: On Sunday, at the close of the festival, vehicles may not enter until all customers have vacated the festival area. During teardown, vendors MUST take down their booths, pack, and THEN check out with festival management to get approval to drive a vehicle onto the grounds. All booths must be removed and the area cleaned by 8:00 pm on Sunday.

PAYMENT: Payment is required at the time of application. A check is preferable, made payable to Maysville DDA.

ETHICS AND CONDUCT: Appropriate behavior must always be displayed by vendors. No profanity, yelling, or aggressive behavior during the festival. Vendors are prohibited from smoking/vaping and consuming alcohol inside their booth space.

NO PETS ALLOWED: No animals are allowed in booth spaces during the festival (except for service animals).

PARKING: Parking for vendors is located on the west end of the park and will be marked. Absolutely no parking next to your booth.

SECURITY: The Maysville Police Department will patrol the area during Festival hours and on Friday and Saturday nights. The festival is located in an ungated area. The Maysville DDA and the City of Maysville will not be liable for any loss, theft, or damage of any kind.

ACCEPTANCE: The Maysville DDA reserves the right to limit or deny booth applications.

REFUNDS: Once your payment has been processed, no refunds will be issued for cancellation of your booth space, electricity fees, or less than desirable sales of your product.

I, the undersigned, have read and retained a copy of the Vendor Regulations, agreed to the stated terms and conditions, and understand the terms stated within.

Signature: _____ Date: _____

Mail/email the application, fees, and photo to:
Maysville DDA, PO Box 273, Maysville, GA 30558
Email: maysvilledda@gmail.com

For More Info Contact: Michelle Farmer 770-367-1251 Aimee Beck 706-215-4480