



RESIDENTIAL TERTIARY PLAN REVIEW APPLICATION & CHECKLIST

Name of Applicant _____

Address of Applicant _____

Contact Number _____ E-mail _____

Property Owner(s) _____

Owner(s) Address _____

Owner(s) Contact Number _____ Email _____

Name of Subdivision _____

Address of Property _____

Lot Number _____ Tax Map & Parcel _____

IF ALL DOCUMENTS ARE NOT SUBMITTED THE PLAN WILL NOT BE REVIEWED

FIRST SUBMITTAL

- | | |
|---|--|
| <input type="checkbox"/> Submit the Tertiary Plan Review Application | <input type="checkbox"/> Submit the Tertiary NOI form and return receipt |
| <input type="checkbox"/> Submit GSWCC Checklist | <input type="checkbox"/> Submit the appropriate fees - \$250/ lot |
| <input type="checkbox"/> Submit 4 Complete Sets of the Tertiary Plans | TOTAL FEES _____ |

RE-SUBMITTAL (per review comments)

- | | |
|--|---|
| <input type="checkbox"/> Submit the Tertiary Plan Review Application | <input type="checkbox"/> Submit 4 Complete Sets of Tertiary Plans |
| <input type="checkbox"/> Submit GSWCC Cover Sheet and Checklist | |

RE-SUBMITTAL (Plans Already Approved with Tertiary Plan Changes)

- | | |
|---|---|
| <input type="checkbox"/> Submit the Tertiary Plan Review Application | <input type="checkbox"/> Submit the appropriate fees - \$250/ lot |
| <input type="checkbox"/> Submit 4 Complete Sets of the Tertiary Plans | TOTAL FEES _____ |
| <input type="checkbox"/> Reason for Resubmittal _____ | |

OFFICE USE ONLY	
Date Accepted _____	Accepted By _____
Notes: _____	